



## Refund Request Form – CAYA Spring 2014 Season

**CAYA Refund Policy: (This form must be filled out completely)**

The refund request form should be sent to the attention of the division Registrar and must be **received** (not postmarked) in the CASL office by 5pm on **January 13, 2014**. Refunds will be issued for the amount of the registration fees paid less a \$25 administrative fee. In addition to the \$25 administrative fee, any non-refundable fees paid by CASL on the player’s behalf will be deducted from the amount of the refund.

Any requests received after **January 13, 2014** will not be honored.

Date: \_\_\_\_\_

Player Name: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

Amount Paid: \$\_\_\_\_\_ Payment Method: Credit Card  CASH  Personal Check

Reason for Refund Request:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Send refund to the address above:

Send refund to the following address:  
\_\_\_\_\_  
\_\_\_\_\_

Mail or fax to:

CASL  
Attention: Jean Hogshead  
3300 Woman’s Club Drive Suite 1  
Raleigh, NC 27612  
  
Fax: 919-834-4369

<b>Official Office Use Only!</b>
Payment Verified: _____
Refund Amount: _____
Date Refund Issued: _____
Check Number: _____